

DATE: \_\_\_\_\_

**APPLICATION FOR MONTHLY RENTAL OF GUEST ROOM**

---

**In order to be considered for residency the following application must be completed IN FULL:**

NAME: \_\_\_\_\_PHONE: \_\_\_\_\_

Email \_\_\_\_\_

Current Address: \_\_\_\_\_

Reason for Stay: \_\_\_\_\_

How did you hear about Us? \_\_\_\_\_

Specific Request (Ex. Pet): \_\_\_\_\_

**What date would you like to check-in?** \_\_\_\_\_

**What date will you be checking out?** \_\_\_\_\_

**# of persons in room** \_\_\_\_\_

---

**What type of room would you prefer?** (please select " ✓ "below)

MONTHLY RENTAL

Your Choice	Room Type	Rate
<input type="checkbox"/>	Suite with Kitchen & Sofa	2100
<input type="checkbox"/>	King Studio with Kitchen	1950
<input type="checkbox"/>	Deluxe King with Sofa-Bed	1800
<input type="checkbox"/>	Double Beds Room	1800
<input type="checkbox"/>	One Bed Room	1600

**Please Note:**

- **The Abercorn Residence is a NON-SMOKING Hotel.**
- All prices are **subject to applicable sales taxes.** (GST 5%)

**Cancellation Policy**

If you cancel your booking with us more than 7 days prior to your arrival date, the \$1,000 payment processed at the time of booking will not be refunded, but no other charges will apply.

If you cancel less than 7 days prior to the arrival, or in case of a no-show, the full cost of the first 30-night billing cycle will apply.

**Notice of Departure Requirement Policy**

Unless the booking is made for a fixed term or other arrangements have been made in writing, the stay will automatically renew for another consecutive 30-night periods until the required 15-day Notice of Departure is received by Abercorn Residence.

**Extending Your Stay**

If you would like to extend your stay, please contact our Sales and Reservations department as soon as possible to secure your bookings.

## Parking

Parking is at your own risk and the Abercorn Residence accepts no responsibility whatsoever for any theft, damage or loss to your vehicle or its contents whilst the vehicle is parked in our parking lot.

**FAILURE TO COMPLETE THIS APPLICATION IN FULL MAY JEOPORDIZE YOUR CHANCES OF BEING ACCEPTED.** This section MUST be completed before residency will be granted.

---

IN CASE OF ACCIDENT OR ILLNESS, PLEASE NOTIFY:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you have any chronic conditions: (Epilepsy, Diabetes, Psychiatric disorders, etc.)? \_\_\_\_\_

If yes, please specify: \_\_\_\_\_

Are you taking medication for any of the above? \_\_\_\_\_ If so, what kind? \_\_\_\_\_

**One month's rent must be paid in advance at check-in at the Abercorn Residence. WIFI is available throughout the hotel and free for our overnight guests and residents.**

About Application:

- Residents will be asked to show their passports or proof of Canadian residency at check-in.
- First month's rent is required upon signing the contract. The hotel is unable to guarantee booking until the deposit has been received.
- The balance of payment (non-refundable) is due and payable on or before Check-in date.
- (50% of one month's rate) is required upon check-in time.
- \$80 Mandatory Deep Cleaning Fee is to be paid by customer to ensure that the room is cleaned before they checkout.

We accept Cash, cheque, wire, e-transfer and debit card payments. Applications will not be considered, and rooms will not be held until the fee has been received. If your application is not approved, the fee will be refunded to you. If your application is approved, the application fee is non-refundable. This fee will be included in the monthly rates quoted.

**I, the undersigned, have read and understood the Residence Guide and agree to adhere to all regulations of the Abercorn Residence. I know that I will be expected to sign a Residency Contract at check-in in order to be accepted as a resident. I understand that any balance of rents paid is non-refundable if I should check-out earlier than expected.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Credit Card# & expiry date (Require for pre-authorized)

---

### Abercorn Residence

9260 Bridgeport Road, V6X 1S1 Richmond, Canada

Phone: +1 604-270-7576

Email: [reservations@abercorn-inn.com](mailto:reservations@abercorn-inn.com)